

**Minutes of the Teams meeting of St. Giles Governing Body Achievements & Standards  
Committee held on Wednesday 30<sup>th</sup> September 2020 at 6.00 p.m.**

**PRESENT:** - Ken Morcombe – Committee Chair, Katherine Lewis - Head Teacher, Paul Thirkettle, Caroline Horgan, Karen Skeets, Sharon Newton

**ALSO PRESENT:** - Colin Milsom – Clerk

**1. Apologies and welcome**

The chair welcomed the governors to the meeting. The meeting was quorate.

**2. Election of Vice Chair**

Paul Thirkettle was been re-elected as a parent governor. There were no changes to the committee membership.

**3. Pecuniary Interests**

There were no declarations of pecuniary interest in relation to any of the agenda items.

**4. Committee Terms of Reference**

There were no changes to the current terms of reference.

**5. Minutes 22<sup>nd</sup> January 2020**

The minutes of the Achievements & Standards Committee meeting held on the 22<sup>nd</sup> January 2020 were agreed as a correct record of the meeting and were signed by the Committee Chair.

**6. Matters Arising and referred items**

There had been one action item which had been completed. There were no other matters arising which would not be covered under the agenda.

**7. Pupil Progress Report**

Year 11 pupils – The board had been circulated with a progress and accreditation list for the 2 year 11 pupils which was noted.

Base Line & Pupil Progress – The staff were currently carrying out a base line assessments for all pupils which covered all aspects of their development, not just their academic subjects.

**Q. When will this be completed?**

**A.** This will be completed by the half term break. Since March it had been difficult to achieve continuity in their learning even for pupils who had been in school during the summer term.

Pupils had settled well and through the in school or home learning the indication was that some pupils had made progress in some areas but not others. During the time out of school focus targets had been sent home and the new targets for pupils would be an adaptation of the existing targets or new targets as appropriate.

**Q. Will you have sufficient data to identify areas of concern?**

**A.** Yes. Some of this will relate to subjects but others will relate to pupil type such as autism where changes to routines have had an unsettling effect on the pupil although even this has been variable. For PMLD pupils it has general been adjusting to the changing routines. MLD pupils have settled well but although there is no clear evidence it appears that subject areas have suffered. They do not appear to have lost skills they learned but have not necessarily progressed. For SLD pupil the lack of structured routines has had a variable impact. Pupil assessments were carried out in the Spring so the school does have a comparative base to see either progress or regression. For some pupils it is as if they had not been away and have showed progress as well as developing other skills such as more independence.

A parent governor noted that they had done quite a lot with their child but had been happy to return as they had missed school. In addition to the assessment the school was also preparing for EHCP's which were due for some pupils.

Home learning – It was reported that parents felt that the online support provided for pupils and their parents was brilliant and in addition to thanking all the staff the work of Lynn Castle was singled out. Some families were still accessing the training and videos that the school had prepared. The Zoom sessions run by the staff had also been very good. The committee chair would write to staff to thank them for their work during the lockdown.

**Q. What about action plans?**

**A.** These would be prepared once the baseline assessment had been completed. There would still need to be some home learning for pupils who were temporarily out of school but this would be more difficult to prepare as staff were fully engaged in class teaching and how to achieve this would present a real challenge. If required to isolate a pupil could be out of school for 10 days and there were some safety issues if teaching was via Zoom from the classroom or a video.

It was suggested that parents be advised of a basic list of supplies or material that they could have at home to assist if a pupil was in isolation so that they could continue with their work remotely.

Catch up plans were being prepared but it was noted that for year 11 pupils they had been undertaking course work as part of their home learning which had been mainly humanities so maths and English were the areas that would require additional work in school.

**Q. How many year 11 pupils do we have now?**

**A.** There are only 4 that are likely to be working towards accreditations.

Referring to the progress graphs that the school had prepared at the start of the last academic year once the current progress had been assessed, the staff would be able to see where pupils were and what needed to be done to catch up to the expected level.

The school was liaising with Red Gates staff to look at the Teach the Teach programme to train the staff in dealing with catch up programmes.

**Q. Have all the pupils returned to school?**

**A.** No. Three were not ready which included one who was not able to return because of the need for breathing procedures. Several pupils are self-isolating but the members vary as they are tested and receive their results.

Governor monitoring – The chair would liaise with the head teacher over a possible list of areas where monitoring could be carried out remotely. This would include looking

at the current remote learning provision, Base lines once completed and Early Years provision.

It was agreed to look at the baselining of the different communities with Paul Thirkettle looking at PMLD, the chair taking SLD and Beverley Hayllar MLD. This would commence after the half term once the pupil assessments had been completed.

Given the fact that the Early Years curriculum was different across the whole of Reception with the Early Years Goals, the chair agreed to look at this as well. The chair and head teacher would look at mechanisms for managing this monitoring.

Covid 19 Support Funding – This was being provided in three instalments. For PE individual pupil equipment packs were being prepared to maintain social distancing in the use of equipment and one extra member of staff was being employed as the school was not able to use any outside coaches to work in school with pupils. In addition there would not be any sporting competitions at the present time so there would be a reduced transport cost. The sensory equipment required by pupils was being assessed.

Pupil Premium – The school would continue to fund Hazel Earl from this as it provided a very valuable service to the pupils and families and music therapy would continue.

## **8. Nursery Provision & Curriculum**

The LA Early Year's adviser was working with school staff to review the curriculum and support being provided for the pupils in the nursery to ensure that this was appropriate.

It was suggested that at the next meeting of the committee the members receive a brief presentation on Nursery education and the schools provision. The head teacher would consult with the teacher and chair and if agreed this would be the first item on the agenda.

## **9. School Development Plan**

The current draft had been circulated and would be updated with the agreed monitoring areas that had been discussed at the meeting. This would be looked at in more detail at the next meeting.

## **10. Any Other Business**

The head teacher had circulated a Briefing note Autumn Term 2020 OfSTED Interim visits which was noted.

Swimming Pool use – As the pool would now be open for lettings the school was asked when swimming would commence for pupils. The head teacher advised that there did not appear to be any suitable written risk assessment available and given the way staff had to work in very close proximity with pupils it was essential that this was adequate and documents. A parent who was providing swimming support at home was aware of a written procedure used by their swimming coach and would obtain a copy for the school.

There was no other business.

## **11. Date of future meetings**

All board meetings would take place at 6.00 p.m. unless otherwise stated.

It was agreed to move the date of the next committee meeting to the 11<sup>th</sup> November from the 4<sup>th</sup> and the clerk would inform all board members.

The agreed dates were as follows:

**A & S** Wednesday 11<sup>th</sup> November (2<sup>nd</sup> meeting)

**Spring 2021**

**A & S** - Wednesday 20<sup>th</sup> January

**Summer 2021**

**A & S** - Wednesday 12<sup>th</sup> May

**12. Publication of Minutes**

As there were no matters of a confidential nature contained in the Minutes it was agreed that the Minutes could be published after they had been agreed by the Chair

The meeting closed at 7.00 p.m.

Date .....

Chair .....