



St Giles' School

Pampisford Road
South Croydon CR2 6DF

020 8680 2141 (School Office)
020 8680 4810 (Medical)
020 8680 9753 (Physiotherapy)
020 8649 9242 (Occupational Therapy)

Specialist School for Physical and Sensory

E-mail: office@st-giles.croydon.sch.uk

Head Teacher: Mr Stephen Hehir
Deputy Head Teacher: Ms Caroline Horgan

Website: www.st-gilesschool.co.uk
Registered Charity Number: 312197

'Be the best you can be'

Dear Applicant,

Thank you for expressing an interest in Site Manager position at St. Giles School. We are an all age special needs school for pupils with Physical Disabilities and Complex Medical Needs and a wide range of learning difficulties, PMLD, SLD and MLD.

We have 108 pupils on roll with a large staff of teachers, teaching assistants, swim staff, personal care assistants, midday supervisory assistants, and admin and premises teams. We are also supported by a team of nurses, Speech and Language Therapists, Physiotherapists, Occupational Therapists and counsellors.

We are a warm and friendly school with an outstanding reputation. We love having fun but are also very focused on learning and ensuring that all our children are enabled to do the best they possibly can. We work closely with our families, other professionals, and outside agencies both within Croydon and with other local authorities.

We are looking for a site manager who has the relevant school health and safety and premises management skills to meet our school's needs. As part of your role you will line manage the premises staff and be part of the school's Health and Safety Committee. You should have good interpersonal skills in order to work with a range of professionals and trades. If you have a positive outlook and the knowledge required to provide effective health and safety and premises management and advice to the Head Teacher, Leadership Team and Governors then please apply. We would be very happy for you to visit, please contact the school to make an appointment.

St Giles School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Please note these posts will be subject to an enhanced Disclosure and Barring Service and Right to Work checks. As part of our safer recruitment procedures it is important that you ensure that any gaps in your work history are fully explained on the application form, including any caring responsibilities / education.

We value diversity in our workforce and positively welcome applications from all sections of the community.

Please complete the on line application form and write a letter of application showing your experience in relation to the job description. Short listed candidates will be invited for an interview on Thursday 2nd November 2023

Please ensure your referees are willing to write you a reference; an email contact address is most helpful. We will request references for short listed candidates before the interviews.

I look forward to receiving your application.

Yours sincerely,

Stephen Hehir

Head Teacher



CROYDON EDUCATION COMMITTEE

